

EXECUTIVE COUNCIL

CONFIDENTIAL

Title of Report:

Assistant Taxation Officer

Paper No:

269/12

Date:

21 November 2012

Report of:

Commissioner of Tax / Taxation Officer

1.0 Purpose

To advise Honourable Members of the staffing requirements of the Taxation Office to ensure service continuity and development is achieved.

2.0 Recommendations

It is recommended that Executive Council approves the appointment of a permanent Assistant Taxation Officer (ATO) with effect from 1 December 2012.

3.0 Summary of Financial Implications

Operating Budget	2013/14	2014/15 onwards
Salary (including pension contributions)	21,085	21,085

4.0 Background

4.1

Currently one of the ATO posts is a temporary position funded for 2 years until July 2013. This post was created because of oil activity and at that time it was not known what, if any, oil activity there would be after July 2013.

4.2

The temporary post was approved at ExCo in April 2011, paper 97/11, which stated the following:

'6.14 It is also proposed that an additional Assistant Taxation Officer post is established, initially for a period of two years, to assist with the above workload increase. Initially the post would concentrate on oil related work and the need for position would then be reviewed after two years. If oil related work continues or there are any new business initiatives which need tax input

it will be necessary to extend this post to meet the additional demands this work will create.'

4.3 The current temporary ATO has now resigned and the Tax Office would like to offer this position as permanent. This is to ensure the ongoing demands of oil related tax work are met along with any additional resource requirements of the Tax Office, to support developments such as Working Credits and Childcare Credits.

4.4 Therefore it is proposed the temporary ATO post becomes a permanent ATO post from 1 December 2012.

5.0 Financial Implications

Operating Budget	2012/2013
Salary £	£18,234.00
MST 1.5%	£273.51
RPC £14.50/week	£754.00
OPC's	£1,823.40
Total:	£21,084.91

5.1 The current budget for 2012/13 includes the salary for the position up to 30 June 2013.

6.0 Legal Implications

There are no legal implications

7.0 HR Implications

Outlined in this paper.