

EXECUTIVE COUNCIL

CONFIDENTIAL

Title of Report Proposed Schedule of Meetings: January – December 2013

Paper No: 262/12

Date: 21 November 2012

Report of: Clerk of the Legislative Assembly

1. Recommendation

- 1.1 That Executive Council approves the following proposed schedule of meetings and overseas travel for January to December 2013. The dates are subject to change with Executive Council approval.
- 1.2 That Executive Council notes there will be other overseas travel arising from the public diplomacy strategy for Members of the Legislative Assembly to attend.
- 1.3 That Executive Council approves the timetable for the dissolution of Legislative Assembly and the time table for the General Election as attached.

January 2013		
Thursday 10	NOON	EXCO Paper Deadline
Monday 14	9.00 am	Senior Admin Meeting
Tuesday 22	8.00 am	GPC
Wednesday 23	9.00 am	EXCO
	3.00 pm	SFC
February 2013		
Wednesday 6	NOON	EXCO Paper Deadline (<i>URGENT ONLY</i>)
Thursday 7	9.00 am	Senior Admin Meeting
Tuesday 19	8.00 am	GPC
Wednesday 20	9.00 am	EXCO
Thursday 21	8.00 am	SFC
	9.30 am	Legislative Assembly
11-15 Feb: CPA Regional Conference, Falkland Islands		
25 Feb – 3 March Sports Week		
March 2013		
Thursday 14	NOON	EXCO Paper Deadline (for both 26 & 28 March)
Monday 18	9.00 am	Senior Admin Meeting
Monday 25	8.00 am	GPC
Tuesday 26	9.00 am	EXCO
	3.00 pm	SFC (Consideration of budget proposals)
Wednesday 27	8.00am	SFC (Consideration of budget proposals)
Thursday 28	13.30	BUDGET EXCO

Dates TBC – EU – Brussels		
April 2013		
Thursday 11	NOON	EXCO Paper Deadline
Monday 15	9.00 am	Senior Admin Meeting
Tuesday 23	8.00 am	GPC
Wednesday 24	9.00 am	EXCO
	3.00 pm	SFC
May 2013		
Thursday 9	NOON	EXCO Paper Deadline
Monday 13	9.00 am	Senior Admin Meeting
Monday 20	8.00 am	GPC
	2.00 pm	EXCO (Urgent Only)
<i>Tuesday 21 – Landing Day San Carlos</i>		
Wednesday 22	8.00 am	SFC
	9.00 am	LEGISLATIVE ASSEMBLY (Opening Budget Session)
		Budget Select Committee
Thursday 23		Treasury Time
Friday 24	8.00 am	Treasury Preparation Time
	1.30 pm	Mini EXCO
	2.15 pm	LEGISLATIVE ASSEMBLY
6-9 May 2013 - Offshore Technology Conference, Houston		
May – Pre C24		
June 2013		
Thursday 13	NOON	EXCO Paper Deadline
Monday 17	9.00 am	Senior Admin Meeting
Tuesday 25	8.00 am	GPC
Wednesday 26	9.00 am	EXCO
	3.00 pm	SFC
8-29 June – C24/Washington/Canada		
July 2013		
Thursday 11	NOON	EXCO Paper Deadline
Monday 15	9.00 am	Senior Admin Meeting
Tuesday 23	8.00 am	GPC
Wednesday 24	9.00 am	EXCO
Thursday 25	08.00am	SFC
	09.30am	LEGISLATIVE ASSEMBLY
August 2013		
Thursday 15	NOON	EXCO Paper Deadline
Monday 19	9.00 am	Senior Admin Meeting
Tuesday 27	8.00 am	GPC
Wednesday 28	9.00 am	EXCO
	3.00pm	SFC
28 August – 6 September 2013: 59th CPA Conference Johannesburg, South Africa		

September 2013		
Thursday 12	NOON	EXCO Paper Deadline
Monday 16	9.00 am	Senior Admin Meeting
Tuesday 24	8.00 am	GPC
Wednesday 25	9.00 am	EXCO
	3.00 pm	SFC
Thursday 26		Dissolution by Proclamation (Governor)
13 September – 2 October 2013: Party Conferences UK		
October 2013		
Thursday 17	NOON	EXCO Paper Deadline
Monday 21	9.00 am	Senior Admin Meeting
Tuesday 29	8.00 am	GPC
Wednesday 30	9.00 am	EXCO (Urgent only as Assembly will be dissolved)
November 2013		
Thursday 7		Polling Day
Friday 8		Executive Council oaths/Induction
Monday 11	9.00 am	Legislative Assembly (Swearing in, Election to EXCO, Induction)
Thursday 7	NOON	EXCO Paper Deadline
Monday 11	9.00 am	Senior Admin Meeting
Tuesday 19	8.00 am	GPC
Wednesday 20	9.00 am	EXCO
	3.00pm	SFC
Thursday 28	NOON	EXCO Paper Deadline
Joint Ministerial Council, UK		
December 2013		
Monday 2	9.00 am	Senior Admin Meeting
Tuesday 10	8.00 am	GPC
Wednesday 11	9.00 am	EXCO
Thursday 12	8.00 am	SFC
	9.30 am	LEGISLATIVE ASSEMBLY

2. **Financial Implications** - Nil
3. **Legal Implications** - Nil
4. **Human Resources Implications** - Nil

Appendices:

Appendix 1: Proposed timetable for the dissolution of Legislative Assembly and the General Election

Appendix 2: Members of the Legislative Assembly - continuing membership of statutory & non-statutory committees, boards etc following dissolution of Legislative Assembly

APPENDIX 1

Proposed timetable for the dissolution of Legislative Assembly and the General Election

Dissolution by Proclamation (Governor)	Thursday 26 September 2013
Issue of Writs of Election – for each constituency (Governor)	Thursday 26 September 2013
Issue of Notice of Election (Returning Officer)	Thursday 26 September 2013
Publication in the Gazette of the Proclamation, Writs, and Notice of Election (must be within 3 working days of receipt of writ by Returning Officer - this early coordinated publication of all three documents would/should allow the PN to publish the notice on the Friday)	Thursday 26 September 2013
Nomination papers available from (must be available within 3 working days from receipt of writ by Returning Officer)	Thursday 26 September 2013
Close of nominations (allowing the maximum 21 days for nominations)	Thursday 17 October 2013
Publication of list of candidates (must be within 4 working days of close of nominations)	No later than Wednesday 23 October 2013
Polling day	Thursday 7 November 2013

APPENDIX 2

Members of the Legislative Assembly - continuing membership of statutory & non-statutory committees, boards etc following dissolution of Legislative Assembly

Committees marked in bold can continue with same membership after dissolution.

Standing Finance Committee is an arm of Legislative Assembly so cannot meet after dissolution

Agricultural Advisory Committee - non-statutory - TORs: no saving (means no provision made to allow continuation) following dissolution of Legislative Council

Education Board - s.6(1)(b) of Education Ordinance “shall cease to be a member ... upon the date on which the Legislative Council first sits following its dissolution next occurring after his appointment;” A bit chewy this one but means they remain a member until next Assembly is sworn in.

Environmental Committee - non-statutory - TORs: no saving following dissolution of Legislative Council

FIDC Board - s.7(3B) of Falkland Islands Development Corporation Ordinance “... a person who was an elected member of the Legislative Council immediately prior to a dissolution of the Legislative Council shall be deemed to a member of the Legislative Council until the commencement of the first sitting of the Legislative Council following that dissolution.”

FLH Board - s.4(5) of Falklands Landholdings Corporation Ordinance “... a person who was an elected member of the Legislative Council immediately prior to a dissolution of the Legislative Council shall be deemed to be a member of the Legislative Council until the commencement of the first sitting of the Legislative Council following that dissolution.”

Fisheries Committee - s.7 of Fisheries (Conservation and Management) Ordinance - no saving following dissolution of Legislative Council

Health & Medical Services Committee - s.2(6) of Public Health Ordinance - “Where a person who is an elected member of the Legislative Council would otherwise cease to be a member of the Committee only by reason of the dissolution of the Legislative Council, he shall continue to be a member of the Committee until the Legislative Council first meets after such dissolution ...”

Historic Buildings Committee - same as for Planning Committee - see below

Housing Committee - non-statutory - TORs: Housing Allocation Policy - no composition info (info from Housing Officer revealed no saving following dissolution of Legislative Council)

Lands - non-statutory - TORs: no composition info

Mineral - non-statutory - TORs: no composition info

Planning - s.5(3A) of Planning Ordinance “references ... to “elected members of Legislative Council” and “an elected member of the Legislative Council” include, in relation to the period falling between a dissolution of the Legislative Council and the next following meeting of the Legislative Council, any person who was an elected member of the Legislative Council immediately preceding its dissolution.”

Police - s.10(4A) of Police Ordinance “a person who was an elected member of the Legislative Council immediately before a dissolution of the Legislative Council shall be deemed to continue to be such a member until the first meeting of the Legislative Council following that dissolution.”

Falkland Islands Tourist Board - non-statutory limited company - Articles of Association: no saving following dissolution of Legislative Council

Transport - non-statutory - TORs: no composition info