

EXECUTIVE COUNCIL

CONFIDENTIAL

Title of Report Proposed Schedule of Meetings: January – December 2012

Paper No: 251/11

Date: 16 November 2011

Report of: Clerk of the Legislative Assembly

1. Recommendation

That Executive Council approves the following proposed schedule of meetings and overseas travel for January to December 2012. The dates are subject to change with Executive Council approval.

January 2012		
Thursday 12	NOON	EXCO Paper Deadline
Monday 16	9.00 am	Senior Admin Meeting
Tuesday 24	8.00 am	GPC
Wednesday 25	9.00 am	EXCO
	3.00 pm	SFC
OCT EU – Brussels 20-29 January followed by Profile Visits to Caribbean [attended by MLAs Edwards and Halford]		
February 2012		
Thursday 9	NOON	EXCO Paper Deadline
Monday 13	9.00 am	Senior Admin Meeting
Tuesday 21	8.00 am	GPC
Wednesday 22	9.00 am	EXCO
Thursday 23	8.00 am	SFC
	9.30 am	Legislative Assembly
27 Feb – 2 March Sports Week		
March 2012		
Thursday 15	NOON	EXCO Paper Deadline
Monday 19	9.00 am	Senior Admin Meeting
Tuesday 27	8.00 am	GPC
Wednesday 28	9.00 am	EXCO
	3.00 pm	SFC
5-15 March, Westminster Seminar, London [dependent if successful in a placement and if required by new MLA]		
April 2012		
Tuesday 3	8.00am	SFC (Consideration of budget proposals)
Wednesday 4	8.00am	SFC (Consideration of budget proposals)

Thursday 12	NOON	EXCO Paper Deadline
Monday 16	9.00 am	Senior Admin Meeting
Tuesday 24	8.00 am	GPC
Wednesday 25	9.00 am	EXCO
	3.00 pm	SFC
22 – 25 April AAPG, Houston [Portfolio holder]		
May 2012		
Thursday 10	NOON	EXCO Paper Deadline
Monday 14	9.00 am	Senior Admin Meeting
Tuesday 22	8.00 am	GPC
	2.00 pm	EXCO (Urgent Only)
Wednesday 23	8.00 am	SFC
	9.00 am	LEGISLATIVE ASSEMBLY (Opening Budget Session)
		Budget Select Committee
Thursday 24		Treasury Time
Friday 25	8.00 am	Treasury Preparation Time
	1.30 pm	Mini EXCO
	2.15 pm	LEGISLATIVE ASSEMBLY
May – Pre C24 [MLA Summers or Edwards to attend]		
May 20 – National Arboretum Inauguration [UK],		
Event in Rosyth, Scotland to commemorate 30 Anniversary (date to be determined)		
May 26/27– Falklands Veteran Foundation [Gosport]		
June 2012		
Thursday 14	NOON	EXCO Paper Deadline
Monday 18	9.00 am	Senior Admin Meeting
Tuesday 26	8.00 am	GPC
Wednesday 27	9.00 am	EXCO
	3.00 pm	SFC [dependent on return dates may have an issue with quorum – 4 MLAs O/seas]
June – C24/Washington/Canada [2 to 3 weeks][MLAs Edwards and Summers]		
10-13 June CPA BIM Regional, Edinburgh [MLA Sawle and Clerk of the Assembly]		
14 June Lincoln's Inn [MLA Sawle and Clerk of the Assembly]		
17 June FI Memorial Chapel (MLA Sawle and Clerk of the Assembly)]		
July 2012		
Thursday 12	NOON	EXCO Paper Deadline
Monday 16	9.00 am	Senior Admin Meeting
Tuesday 24	8.00 am	GPC
Wednesday 25	9.00 am	EXCO
Thursday 26	08.00am	SFC
	09.30am	LEGISLATIVE ASSEMBLY
24 July – SSL Board UK [MLA Sawle]		
August 2012		
Thursday 16	NOON	EXCO Paper Deadline
Monday 20	9.00 am	Senior Admin Meeting
Tuesday 28	8.00 am	GPC

Wednesday 29	9.00 am	EXCO
	3.00pm	SFC
September 2012		
Thursday 13	NOON	EXCO Paper Deadline
Monday 17	9.00 am	Senior Admin Meeting
Tuesday 25	8.00 am	GPC
Wednesday 26	9.00 am	EXCO
	3.00 pm	SFC [dependent on return dates may have an issue with quorum – 4 MLAs O/seas]
7 – 15 Sept - 58th CPA Conference Colombo, Sri Lanka [MLAs Halford & Short]		
22 Sept – 11 Oct – Party Conferences UK [MLAs Cheek & new MLA]		
October 2012		
Thursday 11	NOON	EXCO Paper Deadline
Monday 15	9.00 am	Senior Admin Meeting
Tuesday 23	8.00 am	GPC
Wednesday 24	9.00 am	EXCO
Thursday 25	8.00 am	SFC
	9.30am	LEGISLATIVE ASSEMBLY
November 2012		
Thursday 8	NOON	EXCO Paper Deadline
Monday 12	9.00 am	Senior Admin Meeting
Tuesday 20	8.00 am	GPC
Wednesday 21	9.00 am	EXCO
	3.00pm	SFC
Thursday 29	NOON	EXCO Paper Deadline
Nov - OTCC UK [MLAs Cheek & Summers]		
Festival of Remembrance if timings fit [either MLA Cheek or Summers]		
December 2012		
Monday 3	9.00 am	Senior Admin Meeting
Tuesday 11	8.00 am	GPC
Wednesday 12	9.00 am	EXCO
Thursday 13	8.00 am	SFC
	9.30 am	LEGISLATIVE ASSEMBLY

2. **Financial Implications** - Nil
3. **Legal Implications** - Nil
4. **Human Resources Implications** - Nil