

Transport Advisory Committee
13.30 hrs, Thursday 8th September 2016
Liberation Room, Secretariat
AGENDA

Part 1	
1.	Apologies for absence
2.	Declarations of interest
3.	Confirmation of the minutes of the meeting held on the 9 th June 2016
4.	Matters Arising from the minutes of the meeting held on the 9 th June 2016
5.	New Terms of Reference TAC – MLA Gavin Short – Papers attached
6.	Proposed Capital Funding for Roads Exco Paper – Colin Summers – Report Attached
7.	Quarry Choice for Capping Port Stephens Road – Keith Knight – Paper attached
8.	Interim Policy on Distribution of Funds for Camp Jetty/Ramp Improvements - MLA Poole – Paper attached
9.	FIGAS Report – Morgan Goss – Report Attached
10.	Lift-On Lift-Off capacity for the Ferry – Matt Bassford – Short paper to be circulated on 06.08.16
11.	Date of next meeting
12.	Exclusion of Press and Public
Part 2	
EXEMPT	<p>The public are likely to be excluded from the meeting for this/these item(s) of business by virtue of paragraph(s) 10 and 17 of Schedule 3 of the Committees (Public Access) Ordinance 2012]</p> <p><i>The Chairman to move as follows:</i> <i>“I move that the press and public be now excluded on the ground that the next items of business to be considered are likely to disclose exempt information under paragraphs 10 and 17 of schedule 3 of the Committees (Public Access) Ordinance 2012.”</i></p>
13.	Confirmation of the draft exempt minutes of the meeting held on 9 th June 2016
	None
14.	Matters arising from the minutes of the meeting held on 9 th June 2016
15.	Interim Policy on Distribution of Funds for Camp Jetty/Ramp Improvements on Capital Value - MLA Poole – Paper attached
	<i>NOT FOR PUBLICATION by virtue of paragraph 10 of Schedule 3 of the</i>

	<i>Committees (Public Access) Ordinance 2012, relating to Information about relevant contracts and negotiations.</i>
16.	<p>Camp Jetties/Ramp Improvement Funding Applications – Colin Summers – Paper attached</p> <p><i>NOT FOR PUBLICATION by virtue of paragraph 7 of Schedule 3 of the Committees (Public Access) Ordinance 2012, relating to Information about Individuals.</i></p>

TRANSPORT ADVISORY COMMITTEE

DRAFT OPEN MINUTES

**Minutes of the meeting held at 1.30pm on 9th June 2016
In the Liberation Room, Secretariat, Stanley**

***“These minutes are draft minutes until confirmed by
Resolution at the next meeting of this Committee”***

Present:	Hon Gavin Short (GS)	MLA
	Hon Phyl Rendell (PR)	MLA
	Mr Colin Summers (CS)	Director of Public Works
	Miss Louise Pole-Evans (LPE)	Island Representative
	Mr Matt Bassford (MB)	Director of Central Services
	Mr Morgan Goss (MG)	FIGAS Representative
	Mr Marvin Clarke (MC)	Stanley Representative
	Mr Peter Judge (PJ)	Attorney General Chambers
Minutes:	Sally Minto	PWD
	Nicole Jaffray	PWD
PART I		
		ACTION
1.	Apologies:- Mr Gus Reid (GR) – East Representative Mr Adam Cockwell (AC) – Work Boat Services Martin Slater (MS) – Managing Director, FIDC Mr Keith Knight (KK) – West Representative	
2.	Declarations of Interest	
	None	
3.	Confirmation of Open Minutes held on 10th March 2016	
	CS said that Martin Slater from FIDC had sent in his corrections from the minutes and sent the below wording for the topic Roads to Non-Agricultural Destinations. <i>“MS informed the group that FIDC had recently submitted a paper on this topic to Executive Council. This, with some redactions, is available to the public. In summary, FIDC do not have any funding to take this forward and have formally concluded their involvement in this. CS also said no funding had been put into the Capital Budget. In 2014, the Head of Policy provided Executive Council with recommendations regarding the scheme (paper no 201/14). Since that time, FIDC have undertaken further work on this”.</i>	
4.	Matters Arising from the minutes held on 10th March 2016	
	Roads to Non-Agricultural Destinations - PR said that any application for roads to non-agricultural destinations, even if there is no funding, will be looked at on a case by case basis. PR said there is currently one application being looked into by the Tourist Board. CS stated that there is no formal process at the moment and that is one of the issues as it is no longer with FIDC. PR asked if they should request that applications should be submitted to the Transport Advisory Committee from now. Members thought this was a	

	<p>sensible idea and all agreed to this.</p> <p><u>Cattle Grids</u> PR asked CS if the Cape Pembroke gate would be added to the cattle grid list as there had been issues with the gate previously. The list is a 5 year contract but CS said that he did not think this would be a problem. CS has had discussions with the Agricultural Department to see if they wanted to do something sooner. CS said he is looking at maybe doing the work next summer and is looking at how to fund this separately.</p> <p><u>Culvert Replacements</u> LPE said that a camp member has asked when the culverts were placed at Doctors Creek, was there any reason why there was no slight realignment made as it is quite a hard turn to get trucks around it. CS said he does not know about this as it was something the Roads Engineer at the time was looking into. CS did say that they are trying to do a lot of work with little money so that may have been a reason. CS did say that they will look at the realignment for the future ones being done.</p> <p><u>Page 2 Jetties –</u> LPE asked if the repairs to the Pebble jetty would be done this year, CS said that they have been out and done a survey. They will cordon off the part of the jetty but this should not stop them using the jetty. For the next two or three visits of the boat, they will not be able to use the last 4m x 4m of the jetty as that corner of the jetty stays missing as there is a chance that the jetty would start to sag, but it's more of a health and safety issue rather than a structural issue. Currently looking at drawing up a proposal and then will look at how to fund the works. CS also informed that Work Boat Services are happy with it at the moment as they can still work with it. CS confirmed that they are looking at fixing it as soon as they can rather than waiting. The main issues will be finding the funding and getting someone to do the work as it will require underwater works. Hoping to have something back in the next few weeks.</p> <p>LPE also asked if the paper regarding farms that are unoccupied, will not get done now until a new Roads Engineer is appointed. CS confirmed that they do not have any resources to do this at the moment.</p> <p><u>Reports</u> PR mentioned that it would be useful for the committee, and the public, if we had at least an annual report from Work Boat Services and FIGAS. MB said that this could be done for Work Boat Services and the best time to get all the information for the report would be the end of the financial year. This could then be submitted to the October meeting. MG also thought this was reasonable timings. It was suggested both reports should be submitted at the same time.</p> <p>LPE mentioned that MC asked at the last meeting if a list of the TAC representatives could be advertised for the public, LPE wanted to know if this had been done yet? CS confirmed this had not been done but will get this actioned.</p> <p><u>Ferry and Coastal Shipping Review</u> The review has been concluded and all is going along nicely. Was approved at Exco last week MB informed.</p>	CS
5	Terms of Reference TAC – MLA Gavin Short	
	GS welcomed Peter Judge the Attorney General to the meeting for clarification of the wording of the paper.	

A paper was issued in April 2015 to ExCo with revised Terms of Reference. GS informed that now a paper is being prepared by the AG's department with regards to the Standing Rules and Order for ExCo and ExCo appointed committees which TAC is one. GS asked if members had any thoughts on the SROs.

Memberships – GS said that under the Terms of Reference which comes under the Exco SORs the committee has the Roads Engineer but not the DPW as a member. CS said that it does not have either on it and it just says a representative from PWD. GS said on the two copies he had it stated only the Roads Engineer. PJ said that they could change it to say “a representative”, CS said that it would be more sensible. PJ did say that it could be whatever the committee decide. PR and GS both felt that DPW should be a member and attend meetings.

Lay Members – It has been customary practice in the past that there was one representative for the Islands, The West, the East and Stanley. GS asked if it could be put in the paper to say “where possible if there could be one representative for the Islands, West, East and Stanley”. Members felt this was important.

Voting Rights – GS asked the question if it came to voting, who should be able to vote? Should it be only the four lay members and the two MLA's as long as they don't have a direct interest in what is being considered, or, should it be everyone who form the committee? PJ informed that it is currently drafted that all members of the committee are equal and therefore should be entitled to vote. MC commented, when you are working to clear policies why are you voting, you either met the criteria or not? CS said that the recommendation is taken to ExCo by the DPW but he does not have to do this. GS said that if the vote was a tie then the Chair has the casting vote. It was agreed that the Roads Engineer, Work Boat Services and FIGAS representatives would be put down as attendees and that the 2 Directors, 2 MLA's and Lay Members are the only ones who will be able to vote. The attendees will still be required to attend every meeting.

Video or Conference Calls – GS wanted to know about consultation if a meeting or decisions could be made via emails. PR said ExCo agree things via emails and then this is confirmed at the next meeting. PJ confirmed this could be done without changing anything in the paper. CS asked for clarification that with the absence of the Roads Engineer CS has done figures for spends for the new year, can this be emailed to members for a decision or does this have to come back to a meeting? PJ confirmed that you can agree this by email and you would just have to report back at the next meeting this is what you did.

Covers the co-option of people onto the Committee – GS said he reads this as before they bring someone into the meeting to advise on a certain subject, you would have to get approval from ExCo. PJ said this is not inviting people in to talk to you, this is about technical experts, this would be where you are doing a project for a long term and they would be required to attend several meetings and not just for a one off meeting.

LPE asked what would happen if you wanted someone to cover if you could not attend the meeting. MC said that as you are appointed by the Governor he did not see how you could decide that you could just get someone to stand in for you. PJ said that the seat would have to stay vacant and that members do not have the power to ask someone to stand in. However MLA's can request for another MLA to cover for them.

Members thanked PJ for attending the meeting and PJ left the meeting.

6.	Highways Update – Colin Summers, Director of Public Works	
	<p>CS ran through the highways update:-</p> <p><u>East Capping and Crushing</u> - Nothing particularly new there The new Roads Engineer will look into other materials to be used on the roads.</p> <p>PR asked CS if PWD could do with some more drilling equipment? CS said he did not think it would make much of a difference. The problem is the geology of the materials in the Islands. No matter where they drill for materials it will probably be the same type .CS commented that there may be an alternative as he has been talking to some people about other options but the only way to find out would be to do some trails. This would be something the new roads engineer could look into at some stage.</p> <p><u>Cattle Grids</u> – completed 6 grids on the west, have been reported that they are all finished and fine. PR said she felt they have been very well welcomed especially the one at Port Howard.</p> <p><u>West Capping</u> – No actual figures from Justin Knight on distances but he did complete what he was asked to do this year. JK did do works on soft spots when requested by PWD also. Also started work on the Shallow Harbour road but had to halt the works for a while due to the weather. The contractor will go back to this next year.</p> <p><u>Safety and Realignment Works</u> – Works on Wall Stream have been completed, was successful and works well. There where comments regarding if the works needed to be done, but it was voted to do so and works went ahead. CS said the contractor did a very good job.</p> <p>PR asked if it could be minuted that the MOD have now finished heavy movements on the West. CS said they still have movements but not heavy movements. They are working within the regulations. CS has spoken to the Commander of British Forces and the Royal Engineers are working out a schedule for the completion of Anemoui and works beyond that. LPE said she had heard that the MOD are going to be hauling heavy loads again in September. CS said that they do have 50 containers to be moved. How they are going to move them they are looking at in the schedule. LPE suggested if they could be encouraged to move the containers in October giving the roads an extra month to dry. CS said they have had discussions with them but we cannot stop them, also farmers will no doubt be hauling as soon as the season opens so there is no difference.</p> <p><u>Culverts</u> – CS said he will take LPE comments on board and will look to see if there are some that could have realignments then they will do this. The contractor completed 4 on the east and 2 on the West.</p> <p><u>North Camp Track</u> – Approximately 4 miles completed this year from the Chatter to Creek Brook. All gone well. Did have to pull some resources from other works so that is why there was a delay in capping works.</p> <p><u>North Arm</u> – Some realignment works were carried out, went well. Contractor did what was asked and finished a couple of weeks ahead of schedule.</p> <p><u>North Arm/New Haven Road</u> - MC advised that he had been approached by a member of the public with regards to a potential accident black spot on the New Haven Road at Tranquildad cattle grid. . CS said that it has been looked into and is on the list to be done but is not a high priority as you have plenty of</p>	

time to see it from either direction. PR suggest that maybe a sign could be put up, CS said this could be done and they are looking at putting signs up on both sides.. MC is going to report back that it has been considered.

MPA Road – Completed 1.9km of Asphalt, and some more grading and capping works. Got to crushing late so did not manage to crush as much this year. PR said there were extremely positive comments on the asphaltting.

Contracted Tenders – CS said almost all of our work are contracted at the moment, do not have any additional works to tender. The Capping/Rebuilding Port Howard Road is still out with Justin Knight. One year and two years consecutively left on the MPA road Haulage and the North Camp Track Haulage. These two contracts are in the process of being novated as the company has been sold so those contracts will go to the new company on the same terms and duration. The capping of the North Arm road/Goose Green is still ongoing with another year left on that. Wall stream works are complete. There are no anticipated new contracts in the next financial year. There are four main contractors that are being used at present.

CS advised that the new Roads Engineer will not arrive for at least another 6 to 8 weeks, hoping to get confirmation this week. Also, there is no Assistant Roads Engineer at present. The post is being re-advertised.

2016/2017 Programme: –

CS has not had time to do the proposals for the 16/17 funding split. CS will get this submitted to members in the next 3 to 4 weeks for their approval and if everyone is happy CS will take it to Exco, if not another meeting will have to be called. It should be straight forward as it is just a continuation of current contracts.

- Continuation of the Haulage contracts and the West Capping works concentrating on the spring point area and then work on the Harps section of the Road.
- Continuation of the North Arm East Road contract and there is a suggestion that that works could be moved to the San Carlos Road this will need to be worked through with the contractor.
- PWD are intending to concentrate efforts on the area around Gorse Bush Pass and at the foot of Mount Brown at the beginning of the season. Works should take about 4 to 6 weeks and from there they will go down to the Stoney Ridge area and do some road upgrade. LPE said she knows that the Gorse Bush pass is down to be realigned in the next few year's, would it not be better bringing this forward? CS said it has been looked at but this cannot be done due to all the moneies are allocated for 3 years.
- Continuation of the culverts with 11 to be completed on the East
- Continuation of the Cattle Grids with 5 to be completed on the West
- Continuation of the capping at Shallow Harbour, that will be spot capping as there is not enough funding to do the entire road.

Contracted Labour – GS asked if the contracted labour is about to come to an end? CS advised that some might be staying on. CS had discussions with Head of Sections today, CS also had some correspondence with FIC and hope to meet with them next week. There are some issues that would need to be resolved if they are to stay on but are working through these.

CS advised that the contracted labour has been a huge success. They fitted in with everyone, all proved to be good plant operators. CS also advised that they are looking at getting some more workers down as the anticipated availability of local staff as a result of the oil industry closing down has not, as

	yet, brought anybody back to fill posts.	
	The meeting closed.	



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AG/1/7B

Chair of Executive Council Advisory Committee

19 July 2016

TERMS OF REFERENCE FOR YOUR COMMITTEE

On 29 June 2016 Executive Council approved new Terms of Reference for your committee. I have pleasure in enclosing the new Terms of Reference. The Terms of Reference are effective immediately. However Executive Council Members are keen to receive feedback from Committees about the new Terms of Reference and any matters of consideration or concern that they have. Executive Council have also asked the Clerk to Councils to write to each serving Committee member with the documents setting out the Committee members roles and responsibilities. Copy of the draft notice to Committee members also accompanies this letter. I hope Committee members will agree with me that the new Terms of Reference and statement of responsibilities provides helpful clarity about how the Committee operates and what their roles and responsibilities are.

I would be very grateful if your Committee could discuss the Terms of Reference at its next meeting if you are able to give me notice of when your next meeting is to be held I will try to attend the meeting personally if you wish to discuss the Terms of Reference. However it is of course a matter for you as Chair how you wish to progress this matter. I would however be grateful if you can provide me with some feedback on your Committee's views on the new Terms of Reference once they have considered it. It maybe that your Committee wishes to operate under the new Terms of Reference for two or three meetings before providing feedback and that is fine but it would be extremely useful to receive feedback from you before 31 December 2016 if possible.

I know that the work of all the Government's Committees is extremely valuable to Executive Council and I take this opportunity to thank the Committee and its members for their work.

Yours sincerely

Peter Judge MBE
Attorney General

Transport Advisory Committee

An Executive Council Advisory Committee

Terms of Reference



Executive Council

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1. RECITALS

- 1.1** In accordance with the Constitution, Executive Council may delegate its powers or may empower officers by delegation. The Power to create committees is part of the Governor in Council’s general executive authority.
- 1.2** By resolution of the Executive Council duly convened and held on 29th June 2016, Executive Council reconfirmed the role of the Transport Advisory Committee as set out in these terms of reference set out herein.
- 1.3** Executive Council shall have a Transport Advisory Committee (the ‘**Committee**’) to advise it, which shall be formed, constituted and at all times operated, in accordance with the following Terms of Reference.

2. DUTIES AND DELEGATIONS

- 2.1** Attached at Schedule 1.

3. MEETINGS AND ATTENDANCE OF THE COMMITTEE

- 3.1** The Committee shall be constituted as follows:

Chairperson: Member of Legislative Assembly

Deputy Chairperson: Member of Legislative Assembly

Members: Chairperson
Deputy Chairperson
General Manager of FIDC
Director of Public Works or his representative
Director of Central Services
4 x Lay members

and are referred to as ‘the Members’.

Attendees: FIG Roads Engineer
General Manager of FIGAS
Workboat Services Manager

and are referred to as ‘the Attendees’.

- 3.2** The lay members of the Committee will be appointed by the Governor on behalf of the Executive Council having received the recommendations of the appointment panel. In making recommendations the panel will have regard for the need for members that collectively fully appreciate the needs and interests of the outer islands, West Falkland East Falkland and Stanley.
- 3.3** The Committee will meet at least [four] times in each calendar year and any additional meetings that may be deemed necessary by the Committee.
- 3.4** The Committee will operate in accordance with the Committees (Public Access) Ordinance 2012.
- 3.5** Lay Committee Members will serve for an initial term of no more than three years and Members shall retire in rotation at the end of their term.
- 3.6** A Member will cease to be a Member if:
- 3.6.1 the Member is an MLA and loses their seat;
 - 3.6.2 a Member resigns; and
 - 3.6.3 if 3.5 applies.
- 3.7** The quorum for meetings will be half of the Members of the Committee (listed in 3.1).
- 3.8** If a quorum is not present within half an hour from the time appointed for the meeting or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place, or such day and at such time and place as the Members determine. If at the adjourned meeting a quorum is not present within 15 minutes from the time appointed for the meeting, the meeting shall be dissolved.
- 3.9** The Committee shall make its decisions by majority vote of Members. In any situation where there is an equality of votes, the Chairperson of the Committee will be afforded a second or casting vote. Attendees have no right to vote.

3.10 Members may attend meetings by way of conference telephone call or video conference and that any Member participating in the meeting in this way may be counted towards the quorum.

3.11 Executive Council may ask the Committee to convene further meetings to discuss particular issues on which the Committee's advice is required.

4. CHAIRPERSON

4.1 The Chairman will be appointed by the Executive Council.

4.2 The Chairperson will be responsible for:

4.2.1 leadership and effectiveness of the Committee;

4.2.2 chairing all Committee meetings and ensuring resolutions are passed appropriately;

4.2.3 signing the minutes of each meeting to deem the meeting validly convened and constituted;

4.2.4 ensuring Corporate Governance Best Practice is adhered to; and

4.2.5 the Committees (Open Access) Ordinance 2012 and all other legal obligations applicable to the Committee's work.

5. THE SECRETARY

5.1 The Personal Assistant to the Director of Public Works will be the Secretary of the Committee (the '**Secretary**') and he or such other person as he shall nominate to act on his behalf will be the Secretary of the Committee and he or such person as he shall nominate to act on his behalf will take minutes of all meetings except where, the Committee wishes to meet without the Secretary being present, in which case the Committee will nominate one of its number to act as the Secretary of the Committee for the purposes of that meeting.

5.2 The Secretary will be responsible for all administration of the Committee and will be expected to keep appropriate records and minutes of meetings.

- 5.3** The Secretary will ensure all minutes are signed by the Chairperson.
- 5.4** The Secretary will work with the Chairperson to ensure Corporate Governance Best Practice is adhered to. The Secretary will also ensure record keeping is in accordance with the government's legal, financial and audit obligations.

6. THE COMMITTEE

- 6.1** The Committee may also invite any employee of the Government to speak at the Committee Meetings, but such employees shall not be members of the Committee and will have no rights to vote.
- 6.2** The Committee may, with the consent of the Executive Council on behalf of the Board, co-opt people onto the Committee with relevant experience. Such co-opted members may not be employees of the Government.

7. OTHER RESPONSIBILITIES OF THE COMMITTEE

- 7.1** The Members of the Committee should not have any personal interest in the Committee's decisions or have any conflicts of interest arising from other directorships or the day-to-day involvement in the running of the Committee. They should sit on the Committee free from any business or other relationship which could materially interfere with the exercise of their independent judgement.
- 7.2** Members should have regard to the Members of the Legislative Assembly Code of Conduct.
- 7.3** Each of the Committee's Members should have a good understanding of the Terms of Reference as set out herein.
- 7.4** A Member of the Committee who is in any way directly or indirectly interested in any matter of the meeting shall disclose the nature of his interest to the meeting whilst also recording it in the minutes. Any interested Member shall not take any part in any deliberation or decision of that meeting.

- 7.5** Each Member shall be required to provide to the Clerk of the Councils, at the date of his or her appointment and on a continuing basis, information concerning any relevant financial or other interest which he or she or his or her family members or associates have. This information must be formally recorded in the Register of Committee Members Interests which shall be maintained by the Clerk's office.
- 7.6** It shall not do anything which might be interpreted as binding the Government in any matter nor shall it commit expenditure without the prior approval of Executive Council or Standing Finance Committee.

Schedule 1

Part I

1. DUTIES

- 1.1 The Transport Advisory Committee shall be responsible to Executive Council for all matters relating to transport in the Falkland Islands as are referred to it by Executive Council.
- 1.2 The Committee shall be chaired by a Member of Legislative Assembly to be nominated from time to time by Legislative Assembly Members. It will have a membership to be agreed by Executive Council. The Chairman may invite other persons to attend meetings of the Committee to discuss particular topics.
- 1.3 The Transport Advisory Committee shall:
 - a) Make recommendations on further planning and improvements of camp roads;
 - b) Review from time to time the operations of a Coastal Shipping Service and make recommendations on any revisions to the service;
 - c) Take note of Camp port facilities and jetties, and advise the need for repair, new facilities and new terminals;
 - d) Review from time to time the operations of internal air travel and make recommendations on any revisions to the services.

In the exercise of its functions the Transport Advisory Committee shall take special note of the inter-relations between land, sea and air transportation and the effects changes to one may have on the others, regarding as its main task the making of recommendations to Executive Council as to the most cost effective long term internal transportation systems.

Version as agreed at 7 December 2011 meeting of TAC as amended by Executive Council in April 2015.

Schedule 1

Part II

2. DELEGATIONS

2.1 The delegations from Executive Council to the Committee are as follows :

None

EXECUTIVE COUNCIL

CONFIDENTIAL

Title of Report: Proposed funding allocation from code 0954 - 4000 for 2016/17 financial year for road programme

Paper No: 153/16

Date: 24 August 2016

Report of: Director Public Works

Purpose

To advise and seek approval for allocation of funds for the Camp road construction programme.

2 Recommendations

2.1 That Executive Council is advised to approve and recommend to SFC that the £2,000,000 balance Camp roads for reallocation is allocated as follows for Financial Year 2016/17:

• 954 1000 Unallocated stores	£10,000
• 954 3215 East Roads Improvements Cat B	£REDACTED
• 954 3226 Capping East Falklands	£REDACTED
• 954 3241 Crushing East Roads	£REDACTED
• 954 3278 West Roads Capping	£350,000
• 954 3285 Safety Signage and Realignment	£REDACTED
• 954 3316 West Road Improvements Cat B	£REDACTED
• 954 4000 Balance Camp road for reallocation	£25,000
• 954 4026 Cattle grid installation – West	£52,000
• 954 4899 Culvert Replacements	£210,000

2.2 That this report is published with all figures redacted in line with the Committees (Public Access) Ordinance 2012, Schedule 3 paragraph 10 “Information about relevant contracts and negotiations”.

3 Additional Budgetary Implications

3.1 None

4 Background

4.1 Total Capital allocation for 2016/17 for Camp roads has been approved at £2,000,000 under code 0954 - 4000. The general sequencing and the financial split as shown above reflects the consensus reached by DPW and PWD Roads Engineer as follows:

- 954 1000 Unallocated stores - £10,000
- 954 3215 East Roads Improvements (Category B Roads), £REDACTED –
 - £REDACTED to be used for the Culvert replacement programme.
 - £REDACTED To carry out San Carlos road improvements including capping, realignment and remedial works to soft spots.
- 954 3226 and 954 3241 Capping East Falklands, £REDACTED – Capping the MPA road (Category A Road) using material from Port Harriet Bush Rincon or Canada Ronda.
- 954 3278 West Roads Improvements (Category A Road) £350,000 – To rebuild/Cap section of Fox Bay to Port Stephens road in the Leicester Falls area and approximately 10km of the Fox Bay/Port Howard Road, towards Harps. This is the third year in the contracted 5 year programme
- 954 3285 Safety signage and realignment, £REDACTED – to realign the hill to/from the Port Howard jetty.
- 954 3316 West Road Improvements Cat B - £REDACTED – To produce, haul and place capping material for the section of the Fox Bay to Port Stephens road in the Stoney ridge area as well as carry out the required remedial works in the area of Gorse Bush Pass, Huntseeker and Dunbar.
- 954 4026 Cattle grid installation West -£52,000 – Grids to be replaced on the Shallow Harbour road. Funding is for the second of a five year programme.
- 954 4899 Culvert Replacement – £210,000 – to undertake improvements and replacements of culverts. Funding is for the second of a three year programme.
- 954 4000 Balance Camp roads for reallocation - £REDACTED – Contingency sum to be held over until required on any of the above. It is likely that this will be required for 954 3316.

5 Financial Implications

- 5.1 None. Funds have already been voted to 954 - 4000 Balance Camp roads for Reallocation. This paper recommends how the reallocation should be split following appraisal of need by PWD.

6.0 Legal Implications

- 6.1 None

FOR DISCUSSION

QUARRY CHOICE FOR CAPPING PORT STEPHENS ROAD 2016

A short paper to discuss alternative quarry sites to reduce haulage distances & damage to existing roads by considering using materials closer to the capping areas.

The last capping by FIG of the Port Stephens road towards Stoney Ridge Settlement was hauled from the Manada Park at Spring Point. This is excellent quality material, on par with that from the Malo near Fox Bay West, however the long haulage distances & the fact it was capped by FIG meant the cost exceeded £62,000 per kilometre.

Not only is this expensive per kilometre, but the long haulage distances meant the team had to repair many parts of the road that were being damaged as a cause of this.

There are quarries closer to the area that is planned to be capped, these have been identified to Road engineers in the past. The rock may be harder and the finish job not as higher standard than that from material from Spring Point area, but the haulage costs, damage to existing road would be greatly reduced.

This would be better value for money for the taxpayer whilst still greatly improving the all year use of the road.

Shorter haulage distances would also mean that more surfaces could be covered on poor areas of road for the same budget.

Small areas that may not be budgeted for at this time, such as west of Stuart's Brook to Sid's Corner and the incline on the north of Whiskey Creek, Bull Horn Gate and some areas on the Port Edgar road that are in danger of being washed away with intensive flooding, rendering the road impassable could be repaired whilst all the machinery & man-power are in that general area

DRAFT

Interim Policy on the Distribution of Funds for Camp Jetty/Ramps Improvements

Introduction

Much of the Camp economy is based on sea transportation. The current service is provided by a long-term contract with Workboat Services Ltd and it involves a ferry service and a 6-weekly scheduled Island service. This service is dependent upon access to and use of jetties/ramps at all of those Islands currently utilising WSL.

In the 2016/17 Capital Budget, £250,000 was allocated for ongoing improvements to Camp Jetties around the Islands.

MLAs are keen to see this funding utilised and are hopeful that it can leverage additional private sector funding for improvements to Camp jetties/ramps. Investment in Camp Jetties/ramps should lead to:

- Future-proofed and more robust facilities.
- A more efficient service, improving the experience for the land-owner as well as WSL.
- Potential efficiency and environmental improvements in terms of reduced steaming time (depending on how possible additional down-time is utilised)

This funding is separate from the development of any entirely new jetties if/where they are required. Those will be considered on a case-by-case basis with relevant landowners.

Policy Terms

Funding will be distributed on the following basis:

- An application will need to be made to the Director of Public Works asking for the funding required. This can be done via letter or electronically.
- Any award will be capped at a maximum value
- Only 50% match-funding will be awarded (e.g. FIG will fund half of any development).
- Bids can include costs for materials, labour (at a maximum £15 hourly rate), plant hire (at an agreed rate to be charged when in use), freight and other justifiable and related expenses.
- The application will need to demonstrate that the FIG Design Engineer has approved the design.
- The application will need to demonstrate that Workboat Services Ltd have accepted the design.
- Applications can only be made by destinations visited as part of the Workboat Services contract that is in force at the time.
- The liability for the work will sit with the land-owner and/or applicant.
- No retrospective payments will be considered.

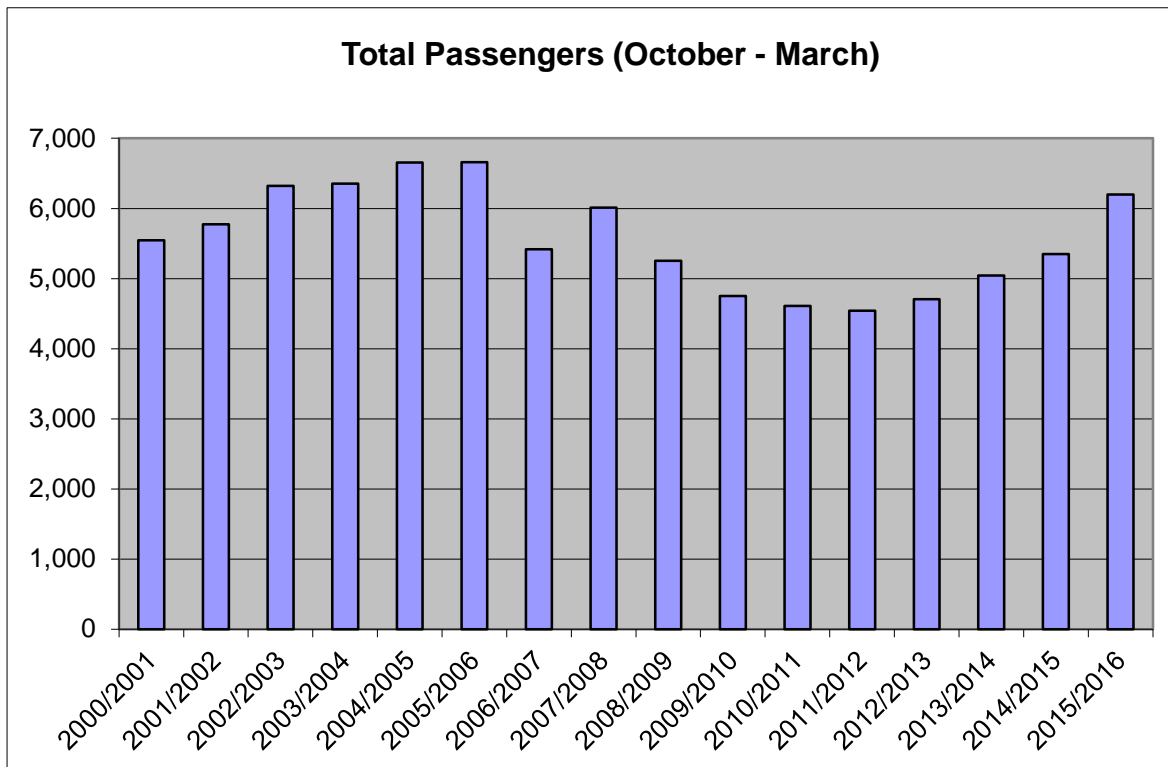
Gilbert House, August 2016

FIGAS report for TAC covering the period July 2015 – June 2016

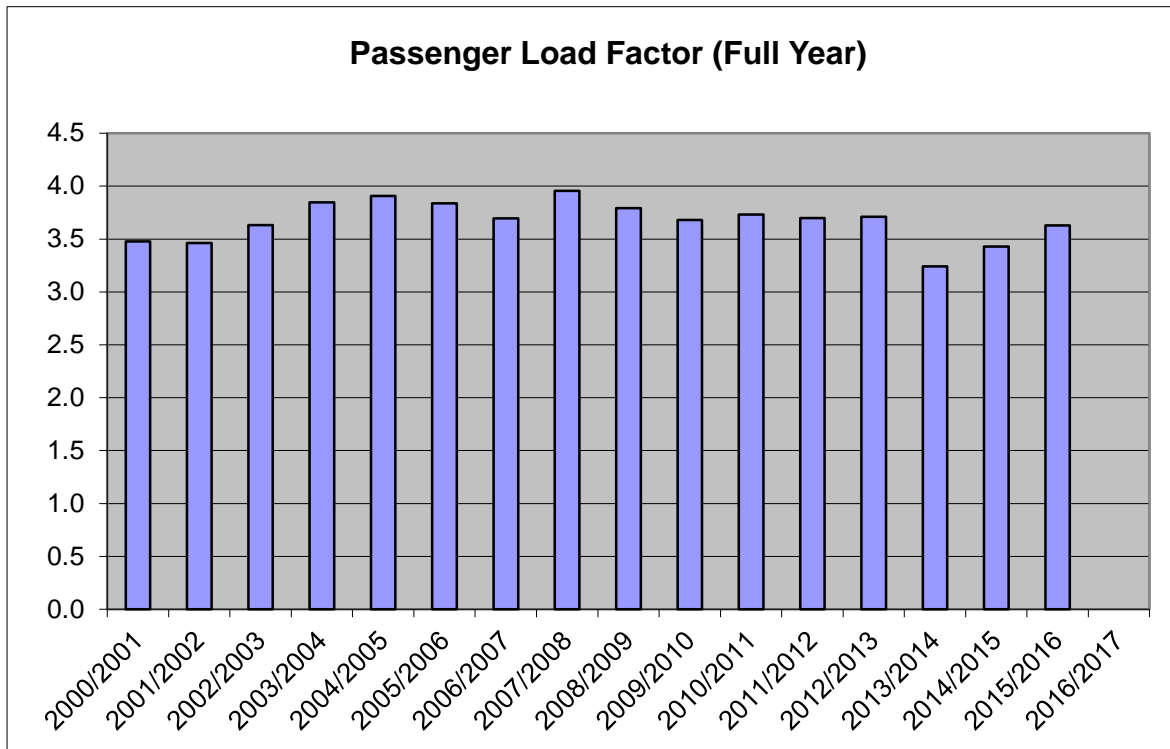
Total Passengers carried 7,868 (Full Year)



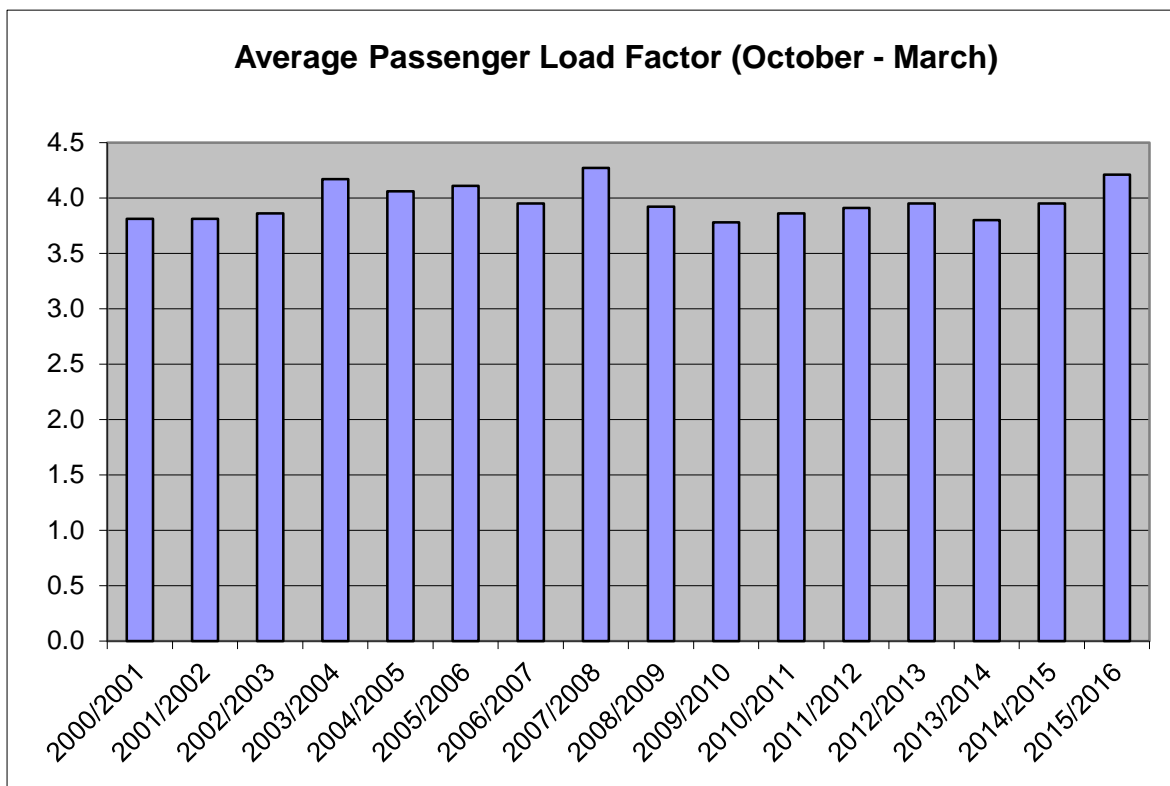
Total Passengers Carried 6,200 – Summer Season



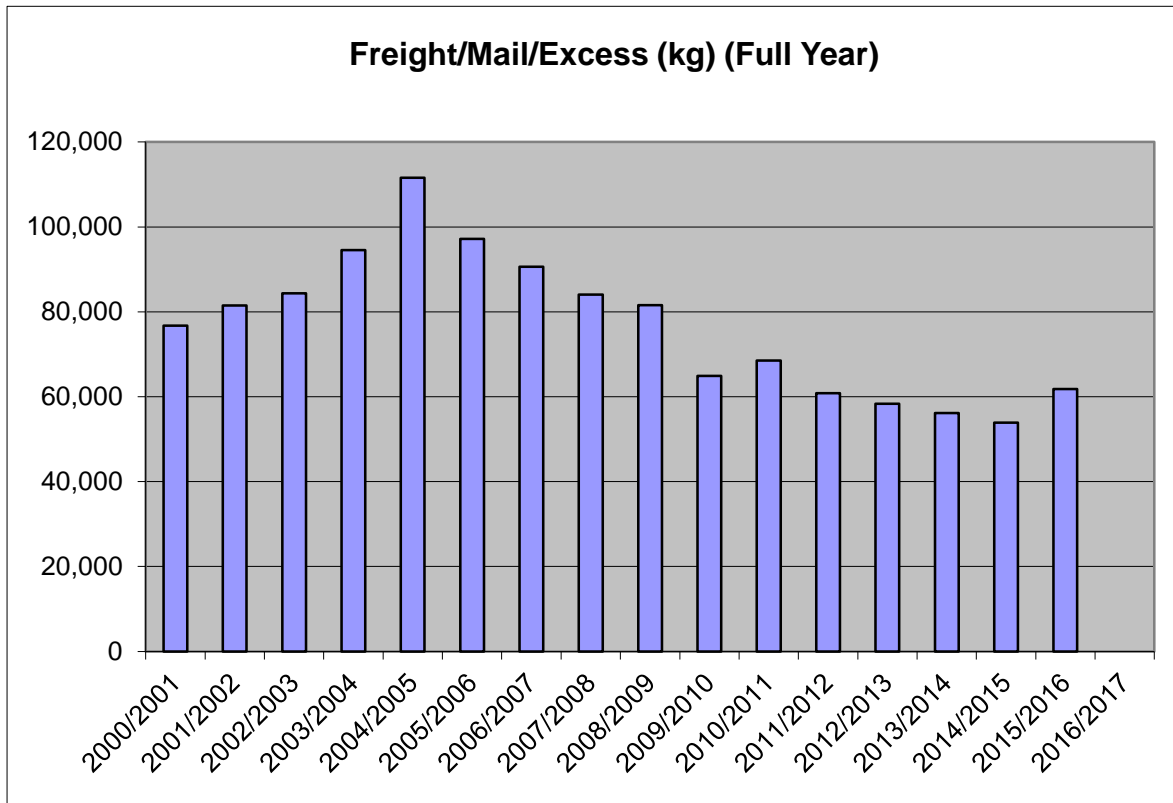
Passengers per Hour (Load Factor) 3.63 – Full Year



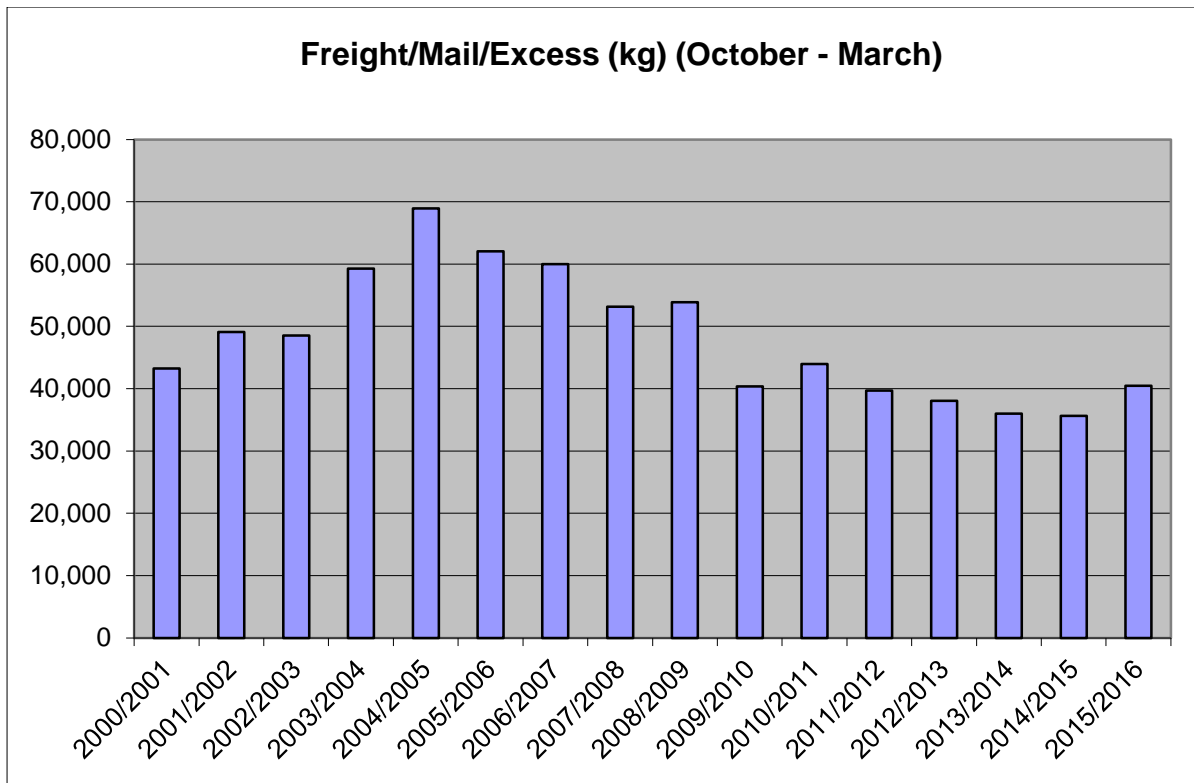
Passengers per Hour (Load Factor) 4.21 – Summer Season



Mail, Freight and Excess Baggage 61,768 kilograms – Full Year



Mail, Freight and Excess Baggage 40,465 kilograms - Summer Season



LAN (now LATAM) Connections

- **38 flights**
- **192 passengers**
- **5.05 passengers per flying hour**

Tourists account for 30% of our summer traffic

93% of flights departed within 25 minutes (target is 100%)

87% of our customers expressed satisfaction with the service (target 80%)

Avionics Upgrade

An Invitation to Tender has been sent to approximately seventy competent companies and interest to date has been reasonable. The tender period closes on 9th September and we hope to select a preferred candidate by the end of September.

Towed Aerodrome Fire Appliances

The tender period for the towed fire appliances has now closed with seven companies bidding for the contract. The tender board should have selected a preferred contractor by the time TAC meets.

Transport Advisory Committee 8 Sep 16

Agenda Item 10: Concordia Bay Lift-On Lift-Off Capacity

Date: 7 Sep 16

Report of: Director of Central Services

1 Purpose

To update the Transport Advisory Committee on an assessment on future options regarding Lift-On Lift-Off capacity of the Concordia Bay. This follows discussions at Farmer's Week relating to the crane capacity and discussions between Workboat Services Ltd and FIG on the same topic.

2 Recommendations

It is recommended that Transport Advisory Committee:

- a) Notes the purpose, scope and approach for the assessment; providing additional direction as appropriate
- b) Acts as the 'customer' for the assessment and receives the report at the meeting in December

3 Background

The Concordia Bay is used to transport cargo to and from the outer islands. Cargoes include livestock that are being sent for slaughter at the Sand Bay abattoir.

Not all ports served by the Concordia Bay allow for the ferry's ramp to be lowered and for cargo to be driven on-board ("ro-ro"). At these ports cargo is loaded using the Concordia Bay's crane ("lo-lo"). The crane currently installed on the Concordia Bay is not capable of lifting full livestock crates of the size currently used in the Islands. This limits the number of sheep that can be moved from ports where the ramp cannot be used.

This constraint potentially limits the total number of sheep a farm can send for slaughter each year, or else require that sheep are transported on more separate trips than would otherwise be required, with implications for cost, workload and the availability of the vessel for other tasks.

4 Potential Responses

Four possible responses to this issue have been suggested:

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1. Continue to operate with the existing crane and livestock crates, making as many visits to islands as are necessary to transport the number of sheep that the farmer would like to send to slaughter
2. Continue to operate with the existing crane, livestock crates, and frequency of visits, accepting that farmers may not be able to send all the sheep they want to slaughter
3. Arrange for a new crane to be installed on the Concordia Bay that is capable of lifting the livestock crates currently used when full
4. Replace the current livestock crates with smaller ones that can be lifted using the existing crane

5 Consideration of Options

The Policy Unit have been tasked to carry out a cost-benefit analysis of each of the options listed above. The analysis will weigh the economic costs and benefits of each option. This assessment – along with other factors – will help to guide the decision on which option to adopt.

This will involve discussions with WSL management, FIMCo management and farmers that utilise the Concordia Bay.

A report setting out the results of the analysis will be presented to the December 2016 Transport Advisory Committee meeting, giving Committee members the opportunity to make comments and suggestions.

6 Progress to Date

The Policy Unit economist has initiated the assessment and had initial discussions with WSL management. He will be collecting information and data over the next month.