

TRANSPORT ADVISORY COMMITTEE

DRAFT OPEN MINUTES

**Minutes of the meeting held at 1.30pm on 15 May 2014
In the Liberation room, Secretariat, Stanley**

***“These minutes are draft minutes until confirmed by
Resolution at the next meeting of this Committee”***

Present:	Hon Gavin Short (GS)	MLA
	Hon Phyl Rendell (PR)	MLA
	Mr Manfred Keenleyside (MK)	Director of Public Works
	Mr Colin Summers (CS)	Deputy Director of Public Works
	Mr Adam Cockwell (AC)	Work Boat Services
	Mr Bill Pole-Evans (BPE)	West Falklands Representative – For K Knight
	Mr Martin Slater (MS)	General Manager FIDC
	Miss Louise Pole-Evans (LPE)	Islands Representative
	Mr Morgan Goss (MG)	FIGAS Representative
Minutes:	Ms Karin Sanchez	Administrative Officer

PART I

ACTION

1. Apologies

Mr Simon Catton - Roads Engineer
Mr Keith Knight - West Falklands Representative
Mr David Roberts (DR) - East Representative
Mr Owen Betts (OB) - Town Representative
Mr Simon Fletcher - Director of Central Services

2. Declarations of Interest

There were no declarations of interest made.

3. Confirmation of Open Minutes held on 13 Mar 2014

Page 3 – Item 6 – DM should read DR

4. Matters Arising from the minutes held on 13 Mar 2014

Page 2, Item 5. Port Howard Jetty – Works to commence before winter. CS **MK** informed members the timber and brackets have been removed. Works are on hold until new materials arrive. BPE expressed his concern over safety of pot holes around the jetty. MK informed members the area is in-filled periodically but will investigate further.

Page 3, Item 6. Possible installation of distance markers on road network
CS presented members with different options for distance markers. Types discussed included very simple grid markers, which would require the emergency services to have the coding available to them or a detailed description of where on the roads you were. Different materials are also available with the plastic being the cheapest however over time would become brittle and require maintenance. Each sign would require a concrete base, cost of installation approximately £100 each, total estimate of £35,000 for 350 signs. Full costs of installation and signage up to £170,000. Members discussed and agreed people need to have some sense of responsibility out on the roads and that money could be better used on road grading and other maintenance works.

5. Highways Projects Update – Simon Catton, Roads Engineer

CS presented the report to members.

Stanley - Asphalting works ongoing. Currently finishing off footpaths on Moody Brook road and other small patch repair works.

Capping East and West Falklands – No further works done since last TAC.

Port Louis – Completed just over 2.8 miles before they finished last month. Works to re-start next season.

Culverts – Re-design works on Turner stream are being carried out. This will become part of the main culvert works for next season.

Cattle grids – All done.

Westley Road – Ditching and landscaping works are completed.

MG questioned whether Moody Brook road will be lit. CS confirmed it will on the North side.

6. Review of Terms of Reference – MLA Gavin Short

GS asked members if the terms of reference are fit for purpose and if there is anything they would like to see changed. **MK**

AC commented he would like to see the secretary function carried out centrally outside of PWD, who currently have full control of what is/is not included for discussion. They can then filter any information and discussion items to the respective representative for inclusion in the agenda or if not included it can be copied to every member of the TAC to make them aware of what has been brought up to the committee. This person would also then be responsible for chasing functions and actions from members.

MK explained there is an action section on the minutes for members to see what is required of them. At present, all items are brought to PWD, answered where appropriate and issued on the agenda as required. Lay members are there to further feed information to the committee and channel issues to the members, chair or PWD for inclusion of the agenda. There are however many topics that can be answered without the committees input that may not be policy related, the public submit these items and appropriate responses are given.

MS commented that there is a vetting system in place when it comes to what is included on the agenda for a good reason. If this was not the case the entire meeting would be taken up discussing the smaller issues such as pot holes rather than the more pressing issues.

Members discussed further and agreed to include an appendix section on the terms of reference clearly defining the roles of the lay members. Further publicising this information to ensure the public is aware of whom they should contact on certain issues. All members will be copied into any correspondence relating to the TAC whether or not they are included on the agenda, to avoid re-submitting items which may have a simple clear answer.

AC also questioned item 4, explaining this committee frequently discussed the Stanley roads and works. MK answered this is for information mainly, keeping the committee up to date with all road works, however the TACs main focus is the wider camp road network. GS expressed he would like this to continue.

7. Sea Trucks Update – Adam Cockwell, Workboat Services Manager

AC reported there has been no progress on the modifications to the sea truck since the last meeting. They are currently waiting for the Alnmaritec engineer to chase up prices for foam fenders but due to being on holiday had not done so until recently. AC confirmed the works to carry out the modifications will range between 6 to 8 weeks for completion. It is envisaged these works will be done at the end of this season, when it can be taken out of action and into a dry shed.

BPE expressed his concerns over the works being carried out, and whether they will solve the issue of weight restrictions. AC informed members that Alnmaritec and Mecal the regulators assured them these works will correct the problem.

AC further explained to members that when carrying heavy items, Workboat services will need clear information on what exactly it is carrying. If it is an unknown weight and guess work on centre of gravity, it will raise concerns. Weight estimates are carried out very regularly and when this information is based on estimates it will be the decision of Workboat Services whether or not it can be transported.

AC also explained that throughout the building process they had specified a 4 tonne capacity requirement. The error is with Alnmaritec therefore all expenses to rectify this are being met by them. Shipping the sea truck back to the UK would not be feasible due to the cost of shipment, £15,000 each way and since the shipment through Alnmaritec was to a port in the UK these extra costs would need to be met by Workboat Services and FIG.

AC further explained that the old sea truck could no longer be used as it carried half the payload as the new one and did not meet legal specifications. The new sea truck is legal, and can carry a bigger pay load with the alterations taking it to a 4 tonne capacity.

PR asked for the committee to note that FIG expresses their disappointment in the lack of progress made and the delays caused by Alnmaritec. The customer service is appalling considering there has been 5 months waiting time.

8. Capping of North Arm road – David Roberts

MK explained to members this item had been brought up by DR. LPE further explained it was a query regarding capping the road as the main supplier of FIMCO regularly uses this road. MK confirmed this has been added on the Executive Council paper below.

9. Toilet Facilities at new Haven – MLA Gavin Short

GS informed members he had queried whose responsibility it lay with in regards to providing toilet facilities at New Haven. Workboat Services answered this was not part of their contract; however AC explained this did not seem an issue with customers. Installation of services would be problematic due to no water supply, however a salt water facility could be investigated with costs not being insignificant and maintenance required.

PR commented with the settlement being close people tend to time their travel to arrive at New Haven in time with the ferry which has toilet facilities available. AC further explained if there were any delays people tend to wait at Goose Green settlement, where there is also a café and facilities. Members discussed further and AC agreed to include a question in the annual Workboat services questionnaire sent out via e-mail to every account holder and also in their leaflets handed out at the annual Expo. Results will be used to decide whether or not services are needed.

AC

10. Update on Saunders Airstrip –Simon Catton, Roads Engineers

CS presented the report issued by SC stating that the strip can be graded and rolled which should help fill in some of the minor depression/irregularities. However, with the current resources it would be difficult for PWD to undertake these works. MK explained there is currently no funding for this. MG will seek permission from Executive Council to use the remaining funds on the airstrip maintenance vote to carry out the works. Members fully supported this and after further discussion agreed works should be tendered out with the view to get works completed before the end of September. **MK**

11. Date of Next Meeting

Next meeting to be held mid-July. Date to be confirmed.

12. Exclusion of Press and Public

The public are likely to be excluded from the meeting for this/these item(s) of business by virtue of paragraph(s) 15 and 17 of Schedule 3 of the Committees (Public Access) Ordinance 2012]

The Chairman to move as follows:

"I move that the press and public be now excluded on the ground that the next items of business to be considered are likely to disclose exempt information under paragraphs 15 and 17 of schedule 3 of the Committees (Public Access) Ordinance 2012."

PART 2

13. Proposal of increased funding and revised procurement strategy for unsurfaced road network – Simon Catton, Roads Engineer

NOT FOR PUBLICATION by virtue of paragraph 15 and 17 of Schedule 3 of the Committees (Public Access) Ordinance 2012, relating to draft papers for Executive Council and information about them, and budgetary information

Members discussed and requested minor changes to be included on document to Executive Council. **MK**